



<b>Subject:</b>	<b>Application for Extended Hours – 11<sup>th</sup> July Event, Woodvale Park</b>
<b>Date:</b>	17th May, 2017
<b>Reporting Officer:</b>	Stephen Hewitt, Building Control Manager, ext. 2435
<b>Contact Officer:</b>	Patrick Cunningham, Assistant Building Control Manager, ext. 6446

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	To consider a request from Twaddell and Woodvale Residents' Association, to hold an outdoor musical event at Woodvale Park on the 11th July 2017 and to permit entertainment to run beyond 11.00 pm to 1.00 am.
<b>2.0</b>	<b>Recommendations</b>
2.1	Taking into account the information presented and any representations received, you are required to consider the request to extend the hours of entertainment and, subject to all technical requirements being met, either:  <ol style="list-style-type: none"><li>1. agree if the event on 11th July 2017 should be permitted to take place beyond the standard hours of licence to 1.00 am or;</li><li>2. refuse to extend the hours as requested.</li></ol>

<b>3.0</b>	<b>Main Report</b>
	<b><u>Key Issues</u></b>
3.1	Members are advised that a Seven-Day Annual Outdoor Entertainments Licence and a Seven-Day Annual Licence for a Marquee has been granted for Woodvale Park and both have been used to hold events in the past. The licences are held by the Parks Service of the City and Neighbourhood Services Department and are transferred to the organisers for the duration of their event.
3.2	The days and hours during which entertainment may be provided both outdoors and in a marquee are Monday to Sunday from 11.30 am to 11.00 pm.
3.3	In addition, the following special conditions are attached to both the Marquee and Outdoor Entertainments Licences:
	<ol style="list-style-type: none"> <li>1. maximum numbers will be agreed at the discretion of the Building Control Service and will vary depending upon individual concert set up proposals.</li> <li>2. prior to any event taking place the promoters are required to demonstrate evidence of early consultation and have in place a robust system of dealing with any complaints, which has been agreed in advance with the Council.</li> <li>3. any requests to provide entertainment later than 23:00hrs must be considered by the Licensing Committee and therefore must be made at least 3 months in advance of the proposed event.</li> <li>4. should the Council receive a significant number of noise complaints for any event which has successive nights of entertainment permitted beyond 23:00hrs or if a complaint about an event beyond 23:00hrs is of major concern, then those successive nights with later hours may be subject to reduction and the promoter should have appropriate arrangements in place should this occur.</li> </ol>
3.4	The group has been an active participant on the bonfire programme for a number of years. In 2007, it was involved in the design of the Bonfire Beacon as an alternative to the traditional 11th July bonfire and it has successfully run this event from 2008, attracting over 1000 people. The Parks Service has sought permission from the People and Communities Committee for the use of the venue for the event. This was granted approval on 9th May 2017.
3.5	It is a standard condition of the Outdoor Entertainments Licence that all requests to operate beyond the permitted hours of entertainment must be considered by the Licensing Committee.
3.6	Members will recall that, last year, the Committee considered an extension beyond the standard hours of 11.00 pm to 1.00 am for this event at Woodvale Park and, after consideration, you agreed to grant the request to extend the hours.
3.7	Members will be aware that the Committee has granted extensions beyond the standard hours of 11.00 pm for other events and festivals including the Cathedral Quarter Arts Festival at your March meeting and the Belfast Beer Festival at your February meeting, both at Custom House Square.
3.8	The Committee has also granted extensions for other events and venues across the City, including Feile An Phobail at Falls Park and the Belfast City Blues Festival at Writers Square.

### **Rationale for Additional Hours**

- 3.9 The organisers have not yet finalised the details for the event but they have confirmed that their programme will commence on Friday 7th and run to Tuesday 11th July and is designed around interventions and seeks to engage local youths and the community in activities, such as midnight soccer.
- 3.10 The final day will see Woodvale Park play host to a family fun day celebration which will consist of live entertainment being held within the park from a stage area. The event will also consist of bouncy castles, face painting and other similar activities.
- 3.11 The organisers have requested that you give consideration to permitting the last night of their programme of celebrations, on 11th July 2017, to run beyond 11.00 pm to 1.00 am.
- 3.12 As this is not an application to vary the terms of the Outdoor Entertainments Licence but a request for Council's permission to extend the hours under an existing licence condition, there is no requirement to advertise the application.
- 3.13 Officers have engaged with the organisers and with officers of the Parks Service and are currently working with them to agree the details of their Event Management Plan and the layout plan for the site. We will continue this work to determine an appropriate occupancy for the event and ensure other arrangements are in place to manage the event safely.
- 3.14 Officers will also ensure the organisers produce a suitable resident's notification letter and will agree the extent of its distribution prior to the event taking place.
- 3.15 A representative of the Parks Service will be available at your meeting should you wish to seek further information about the event.
- 3.16 A copy of the letter from the organisers outlining the background to the festival and reasons for requesting the extended hours to 1.00 am is attached at Appendix 1.
- 3.17 A location map is attached at Appendix 2.

### **PSNI**

- 3.18 The PSNI has been consulted regarding the event and their request to operate on the 11th night to 1.00 am. It has confirmed that it has no objections to this proposal and that the organisers have already engaged with it regarding the event, as they have done in previous years.
- 3.19 It has found that the event helps ease tension in the area and is part of diversionary activities for the wider area. A copy of its correspondence is attached at Appendix 2.

### **NIFRS**

- 3.20 The Northern Ireland Fire and Rescue Service have also been consulted about the application and has confirmed that it has no concerns about the event and have requested to be kept involved with the planning for the event.
- 3.21 As with all such events a detailed planning meeting will be held, attended by officers of the PSNI and NIFRS, to look at public safety, traffic management, transport and any wider operational issues.

	<p><b><u>Health, Safety and Welfare Issues</u></b></p> <p>3.22 Officers from the Service have carried out inspections for previous events to celebrate the 11th night and have found that the organisers have adhered to the health, safety and welfare management requirements during that time.</p> <p>3.23 Work is ongoing with the Council's Parks representatives and the organiser to ensure that the appropriate documentation will be provided and that all technical requirements will be met.</p> <p><b><u>Noise Issues</u></b></p> <p>3.24 The Environmental Protection Unit (EPU) has been consulted in relation to the event and the request to operate the last night to 1.00 am. It has confirmed that that no complaints were received in relation to last year's event.</p> <p>3.25 EPU is supportive of all events aimed at improving the attractiveness and diversity of the City and communities. It is committed to working with organisers to ensure events are successful and to achieve a balance between the rights of residents, the event, the promotion of the city and the wider benefits to the local economy.</p> <p>3.26 An appropriate noise report will be developed in conjunction with the Council's Parks Service and EPU will work with the organiser to ensure noise break out and disturbance is kept to a minimum and that the agreed noise limit is in line with the relevant Code of Practice.</p> <p>3.27 Members are reminded that the Clean Neighbourhood and Environment Act 2011 gives council's additional powers in relation to the control of entertainment noise after 11.00 pm.</p> <p>3.28 Officers will also ensure the organiser produces a suitable resident's notification letter and will agree the extent of its distribution prior to the event taking place.</p> <p><b><u>Financial and Resource Implications</u></b></p> <p>3.29 Officers will be required to carry out inspections at the event but this is catered for within existing Service budgets.</p> <p><b><u>Equality and Good Relations Implications</u></b></p> <p>3.30 There are no equality or good relations issues associated with this report.</p>
<p><b>4.0</b></p>	<p><b>Documents Attached</b></p>
	<p>Appendix 1 – Rationale for requesting extended hours</p> <p>Appendix 2 – Location map</p> <p>Appendix 3 – PSNI Comments</p>